G. R. S. IX-5]

Previous references.

Sf no 14 of 14-30 A

1917-18
(G.F.)

File No. 95-17

Serial Nos. 1 to 46

Later references.

G.F. 161-175 (12)
B. Mar 18
97-33—18 SC 2-3
B for January 18
G.F. 161-35 (1-2)

GENERAL AND REVENUE SECRETARIAT.

P-87
(E)

Serial Nos. 1-2 to 46

Part B for January 1918.

SUBJECT.

Arrangements for revising the Codes and Manuals of the Account Dept.-

---

SC 6, No. M 3747-96 dated 18-1-1918.
Approves of the revision of Account Codes and Manuals.

W D 88—GPB—50,000—24-7-16

Mr Faulkner - Ass't Exam
23-1-1918.

WD 1233—GPB—60,000—1-12-16—S.

G. R. S. III-2]

General and Revenue Secretariat.

G.F. File No. ~~128 S.C.~~ 95—17 of 1917.

Re. no 293-17 2773-16

Serial No.

India Public Works Code. Very few copies of the latter are now available in the State and no copies could be obtained from the Government of India Printing Works. It is understood that that Code is now under revision. When the Comptroller was addressed in this matter on a previous occasion, he advised that we should await the issue of the Government of India revised Code. But the chances of getting the revised code printed seem to be remote. Moreover, there is no reason why we should await for the issue of the revised code of the Government of India, now that Mr. Datta has been introducing radical changes and reforms in the Accounts Department not based on the system prevailing in British India. The desirability of having a code of our own may, under the circumstances, be referred to Mr. Datta himself for opinion.

The above extract is submitted as directed by Asst Secy

7/2/17

This may be referred to Mr Datta, if necessary, for favour of opinion.

Secy 7/5/17

To the Asst Secy for favour of opinion

Secy

To the Financial Secretary for favour of disposal.

R. V. Sundaram
Asst Secy. P.W.D.

REV. SEC. 11 JUL 1917

Ms 14) manual

NOTE—Contn. sheet.

ASR

2773

G. R. S. III-2)

General and Revenue Secretariat.

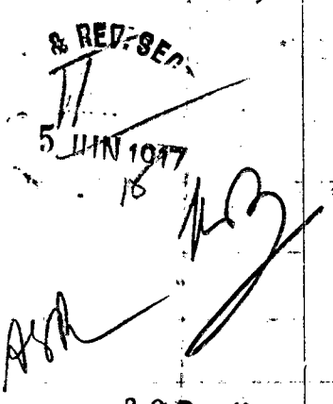
C.J
File No. 195 of 1917.

Serial No.

2773-16

Submitted forwarded Hon with Compliments to Comptroller for favour of his opinion and suggestions — SO.
Secretary to Govt
25-3-1917. for Chief Secy

H.O. No 161 of 2.6.17



Hc. No. 293-17
~~2773-16.~~

As stated by the Chief Engineer the compilation of a separate Code is necessary. But it is not the P.W.Code alone that has to be revised. The changes in the system of accounts of treasuries, and P.W.Divisional Offices and in the work of the different Departments of the Comptroller's Office suggested by Mr.Datta and either already sanctioned by Government or now under ~~the~~ their consideration ~~of~~ require alterations in the following Codes and Manuals of the Account Department.

1 Civil Account Code Volumes I & II.

2. P.W.D. Code Volumes I & II.

3. The Mysore P.W.Manual

4. Railway Construction Code

5. The Municipal Account Manual

6. The Comptroller's Office Manual

7. The Mysore Treasury Manual

& 8. The Taluk Treasury Manual

2. The revision of so many Codes and Manuals is a work which is both important and heavy. The work is also urgent as the Codes and Manuals which should guide the Department should be brought up todate and made available as early

NOTE—Contn. sheet.

WD 1233—GPB—60,000—1-12-16—S.

G. R. S. III-2

General and Revenue Secretariat.

File No. ~~178-E.A.G.~~ 95-17 of 1917.

Serial No.

293-17.

H. No. ~~2773-16~~.

as possible for purposes of reference.

3. Some special arrangement is necessary and I submit the matter for orders of Government as I am not able to suggest any.

Mr Mahomedan 31/5/17

Recd 6/6

Submitted 11/6

The proposals of the Comptroller in paras 1 & 2 of his note deserve consideration — It is respectfully suggested that a suitable assistant comptroller may be placed on special duty for the purpose under the Special Officer Mr. D'Alton for a period of 3 months — in Mr. Pinhey).

18 26.6.1917.

One of the Asstt Comptrs — preferably Mr Mahomed may be placed on special duty for the purpose —

It is necessary to revise & recast all the manuals & Codes as affected by the Comptr —

MK 5/7

18 5/7/17

(18 members Devan),

Papers

MK 6.7.17

6/7 Recd 18/7

WD 1233—GPB—60,000—1-12-16—S.

5 (5)

G. R. S. III-2]

General and Revenue Secretariat.

GF 95—17

File No. 178 SW of 1917.

147

Compilation of a P. W. Code, for Mysore.

Serial No.

The programme should be more specific.

A statement should be prepared showing when each of the Codes and Manuals was last revised and whether the standing orders and correction slips are being regularly issued.

A

If Mr. Shammanna is to be placed on special duty, the period for which this should be done and the staff he would require, should be indicated together with an estimate of the cost involved.

The Financial Secretary should kindly hold himself responsible to see that all the codes and Manuals are brought, and always maintained up to date

24.7.17. AC

M/s Fin

I have noted the subject on my responsibility sheet.

Please call for a report from the Comptr on the points mentioned at A above so as to reach me by 10th August 1917.

Fe. no. 293-17.

26/7/17

Draft 26/7

Subd. with R. draft

Clean draft subd.

Secy) 28/7

27.7.

28/7

Issued 28/7

NOTE—Contn. sheet.

WD 1233—GPB—60,000—1-12-16—S.

6 (5)

G. R. S. III-2]

General and Revenue Secretariat.

C 7 File No. 95—17 1798 of 1917.

Serial No.	
	H. & O. 293-17
1.	To The Comptroller to Govt. Fl. 536 & 4—8—17:— Invites reference to his No. 15010 on pages 3 & 4, and requests him to forward a list showing when each of the Manuals referred to therein was last revised, and wants to know that in case Mr. Shamanna is placed on special duty for the purpose, the period, the staff, & the amount involved may be kindly furnished. Submd. The Comptroller was requested to forward a reply before the 10th August. As it is not yet received, a draft reminder is Submd. Submitted 10/8. Issue after ascertaining that no comment is required 10/8 10/8
2	To The Comptroller Fl. 665 & 11—8—17 Requests him to send the proposals soon. Submd. As the proposals have not yet been received, Submd. with a

NOTE—Contn. sheet.

G.R.S. III–3]

ROUTINE NOTES. C.F. 95-17-4

[To be used only for notes, requisitions, etc., not intended for permanent record.]

D 973.

DnR 636-17-8.

Br V

4 Letter No. R. 2108, 20-10-17 from the Comptroller stating that M. S. Shamanna may be placed on special duty for revising the Codes & manuals.

Submd. The Comptroller agrees in the letter to a D.O of his to M. Jayarama Ayya. Br. V may be requested to kindly put up that letter for reference.

hob 31/10/17

To Br. V

31.10.17

Submd VB 3.11.17. Ref rep 4/11/17

2. The Council Section for putting up the file required.

KV. 4/11

VB

The file is not available for use being under submission to the Dewan

Submd KV. 9/11 VB

Br II Ref 10/11/17

A copy of the letter in a

CVS

Re Mr. C. Venkata Rao's deputation to Madhavarao

N.B.—*Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.*

WD 1233—GPB—60,000—1-12-16—S.

10

G. R. S. III-2]

General and Revenue Secretariat.

C J File No. 1449/95 of 1917.

Serial No. 5

From the Comptroller
No: 5757/R 483 Dated 24. 11. 1917
States that in anticipation of sanction he has directed Mr. Shamanna to take up the Special work of revising the codes and manuals of the Accounts Dept from 15. 11. 17, requests orders placing him on Special duty for the purpose, notes the Volumes proposed to be revised or compiled & proposes the minimum establishment for the work.

* Since obtained from the Fin Secretary's office and put up. Hsw 29.11.17

The reference quoted by the Comptroller in the paper under disposal was subd to the Fin Secretary on 14. 11. 17.

Subd
Hsw
29/11/17

Resubd with the previous papers.

The points requiring orders are:

Reference to Compts letter. Para.

1 (1) Placing Mr. S. Shamanna, Asst Comptr on special duty for the purpose of revising the codes and manuals of the Acct: Dept

2+3+5 (2) The Volumes to be compiled or revised and the order in which the work is to be taken up

NOTE—Contn. sheet.

WD 1233—GPB—60,000—1-12-16—S.

11
11

G. R. S. III-2]

General and Revenue Secretariat.

C. 7
E. A. G. File No. 7895 of 1917-18.

Serial No.		
	Para 6 of the Comptr's letter	(3) The lines on which the several Account-Codes and manuals may be compiled
	do	(4) Compilation of a P. W. Code or manual by the P. W. D. for purely departmental matters.
	do.	(5) Use of two or three kinds of type to distinguish matter of varying degrees of importance.
	Para 7	(6) Non necessity to submit the Compilations for approval of Govt.
	Para 8	(7) Establishment-
	Para 9	(8) Time reqd. for revision and Compilation and for getting the matter printed and the date from which the establishment may be sanctioned

In para 10 of the Comptroller's ~~report~~ letter, a statement is furnished showing what edition of the Govt. of India Codes are in use in the Mysore Accounts Dept. and up to what date correction slips have been received for them. Information is also given as to when each of the Mysore Codes & manuals was last revised and the date up to which correction slips have been issued. The point as to whether standing orders and correction slips are

NOTE—Contn. sheet.

ND 1233—GPB—60,000—1-12-16—S.

1487

General and Revenue Secretariat. | G.F. File No. 95 of 1917.

Serial No.

being regularly issued is not replied to.

Hon. DM
29/11/17

The Comptroller's proposals are all suitable and may be approved.

In the list of manuals to be revised and incorporated in the new publication, should be added the account portion of 1) the Local Fd rules & 2) the Forest Code — As regards the cost detailed in para 8 of the Comptr's letter, deputation allowance at ½ a of pay is proposed by the 1881 Comptr Mr. Shamanna Hattemir Clerk — In the case of the former the Rs of Rs 600 exceeded necessary Council should be drawn in addition this point is not made clear — The Special work is however very important & a very responsible Character, and an additional allowance as proposed by the Comptr may be sanctioned in the Rs above being specially entitled.

Only accts portion. DM 11/12

Fdrey).

18
29.11.17

I agree with A/S for that the office

NOTE—Contn. sheet.

WD 1283—GPB—60,000—1-12-16—S.

14/14

G. R. S. III-2]

General and Revenue Secretariat. | 87 File No. 95 of 1917.

Serial No.	
	It was decided to write to the Dewan
3108 15/12/17	Dewan) 14/12/17 18/12/17
	18/12
Typed draft submd. 18/12	Draft Orders 18 19/12.
	H.E. Secy) Being an important case, D.S.O. & Draft also submitted. 18 20-12-17
X Para 2 and footnote underlined at page 10 subject to approval - vide 18th meeting minutes of 14-12-17.	Read back from H.E. Secy & submitted to Dewan.
3270 21/12/17	Dewan) 18 21-12-17
	10/1

NOTE—Contn. sheet.

Submitted to His Highness.

A thorough revision of the several Codes and Manuals of the Account Department having been considered urgent specially after the introduction of important changes in the system of accounts on the advice of Mr. Datta, the Comptroller was desired to submit detailed proposals in the matter.

2. In his note on the reorganization of the Comptroller's office, Mr. Datta also suggested the placing of an officer on special duty for the purpose for a period of one year and this proposal was agreed to by the Committee of the First and Second Members of Council.

3. The proposals of the Comptroller indicating the lines on which the revision of the Codes and Manuals will be effected and suggesting the temporary establishment required, are considered suitable and have been approved by the First Member of Council. At the instance of the Dewan (vide his note dated 24th July 1917) a definite period has been fixed for the completion of the work.

4. The draft order approving of these proposals and sanctioning the deputation of Mr. S. Shamanna, Assistant Comptroller, with an allowance of one-fifth of pay in addition to his present emoluments viz., Rs.400 plus 50 with necessary staff to help him for a period of one year, as agreed to by the Financial Secretary may be graciously approved.

11.1.18.

1218

Record of Cases submitted for the Orders of His Highness the Maharaja.

Subject.

Arrangements for revising the Codes and Manuals of the Account Department.

795

Order.

~~KRW~~
15/1/18

Chief Secy.
17.1.18
17.1.18

1. Issue.
1. one spare copy of
acc for appealing the accts
codes finance dept in future.
submit to me copy for the
use of the Special Cmsn. 18/
18.1.18.

13

2

3117

G. R. S. VI—G/32]

SUBJECT Proposal to depute Mr. Chairmanna Asst. Comptroller, on Special duty for revising certain Manuals, etc.

Diary No. of letter replied to.....

Section C 7
File No. 95-17
Serial No. 1.

GENERAL AND REVENUE SECRETARIAT,
( )
, the 191

No. H 5336
dt. 4th August 17

Date of issue 4-8-17

To

Signed by W Stevenson

The Comptroller.

Sir,

In inviting reference to your Lr. No. No. 161 B 2-6-17 stating that the revision of the ⊗ marginally noted codes and Manuals is necessary in view of the changes in the System of accounts in the Civil, P. W. and other departments sanctioned by Govt. on the recommendations of Mr. K. L.

over.

⊗
1. Civil Account code Vol. 1 & 2.
2. P. W. D. code. Vol. 1 & 2.
3. Railway construction code.
4. The Mysore P. W. Manual.
5. The Municipal Account Manual.
6. The Comptroller's Office Manual.
7. The Mysore Treasury Manual.
8. The Taluk Treasury Manual.

8
1/8

Datta, Special Officer, I am directed to state that, if you agree, it is proposed to place Mr. Shamanna on Special duty for the purpose of revising the Codes and Manuals above referred to, and the M. I. R. also. Govt will be glad to have your definite proposals in the matter before the 10th August 17.

The period for which Mr. Shamanna has to be placed on Special duty, the staff he would require, with an estimate of the total cost involved, may be Kindly intimated.

A statement may also be furnished showing as to what edition of the ~~British~~ Govt of India Codes and ~~revised~~ upto what dates ~~it~~ are in use in the various accounts offices & correction slips have been used for them

Information may also be furnished as to ~~in use in Mysore and~~ when each of the Mysore Codes & Manuals was last revised, and upto when

List of enclosure

Copied by

Examined by

WD 86—GPB—60,000—15-11 16

G. R. S. VI—G/32]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

GENERAL AND REVENUE SECRETARIAT,

( )

, the *191*

Date of issue 11-8-1917

Signed by Kurl B. Srinivasa Iyengar

Section G 7
File No. 95-17
Serial No. 2

No. 90665

To

The Comptroller to Govt

Sir,

I am directed to invite your attention to this office letter No. H. S 36 dt 4th August 1917 requesting ~~certain information, before the 10th August 1917~~ submission of proposals in the matter of revising certain manuals and to request that the information called for ~~a reply to the same~~ may be kindly ~~forwarded~~ very soon. The matter may be treated as

over.

When they are received in the Secretariat

18/8

18/8

1479

G. R. S. Vl—G/32]

SUBJECT.....

.....

.....

Diary No. of letter replied to H.No.293

GENERAL AND REVENUE SECRETARIAT

( )

, the *191* .

Date of issue 14-9-17

Signed by W Greenwood

Section G. 7

File No. 95-17

Serial No. 3

Reminder No. 3.

No. H/1531

dt 14 Sept/17

To

The Comptroller

Sir,

I am directed to invite your attention to this Office letter No. H. 536 dt 4-8-17 requesting submission of proposals in the matter of revising certain manuals, and the subsequent reminders thereon No. H. 665 dt 11-8-17 and H. 1091 dt 1-9-17 and to request an early reply. I have etc,

for Financial Secy

11/9.

15

G.7 95-17
Ser: 4

D 973

Please address all future communications to the Comptroller to the Govt. of H. H. the Maharaja of Mysore.
In reply to this Comm. please refer to
No. R.210

OFFICE OF THE COMPTROLLER TO THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

Dated, Bangalore, the 20 October 1917.

FROM

M. N. KRISHNA RAO, ESQ., B.A.,
~~Offg.~~ *Comptroller to the Government of His Highness the Maharaja of Mysore.*

To
Rajamantrapravina
Dewan Bahadur J.S.Chakravarti, ESQ., M.A., F.R.A.S., etc.,
Secretary to the Government of Mysore,
Financial *Department.*

SIR,

With reference to your letter No.Fl.665 dated the 11th August 1917, I have the honor to state that Mr. S. Shamanna, may be placed on special duty for reviewing the Codes and Manuals. -- Until an officer is appointed in place of Mr. N. Krishnaswami Rao transferred to the Military Department, it will not however be -- possible to spare Mr. Shamanna for the work of revising the Codes. As regards an officer required in place of Mr. Krishnaswami Rao, I request reference to my D.O. letter dated the 17th September 1917. to Mr. Jayarama Iyer.

I have the honor to be,
Sir,
Your most obedient servant,

M N Krishna Rao
Comptroller.

CV/20-10

WD.0922—GPB—3,000—11-12-16

C. O. 42–Rec.—17]

....Department

191 .

FROM

M. N. KRISHNA RAO, ESQ., B.A.,
Offg. Comptroller to the Govt. of
H. H. the Maharaja of Mysore.

To

.....ESQ.,
Secretary to the Govt. of Mysore,
Dept.

Dated

Despatched

Received

No..... ....

Subject matter.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS

G. O. No. Fl. 3747-96—G. F. 95-17-6, dated 18th Jan. 1918.

Revision of the Account Codes and Manuals of the Account Department.

Sanctions the proposal the Comptroller regarding the revision of the ——

W D 1597—GPB—31-1-18—400

Revision of the Account Codes and Manuals of the Account Department.

No. Fl. 3747-96—G. F. 95-17-6, dated 18th January 1918.

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

GENERAL AND REVENUE DEPARTMENTS.

Read—

Correspondence ending with letter No. 5757—R. 483, dated 24th November 1917, from the Comptroller to Government *re* the revision of Account Codes and Manuals.

(To be read in extense.)

Order No. Fl. 3747-96—G. F. 95-17-6, dated 18th January 1918.

The proposals of the Comptroller in his letter of 24th November 1917 read above are all well considered and Government are pleased to approve of them.

2. To the list of existing Codes and Manuals to be incorporated in the new compilation should be included the account portion of the Local Boards Rules and the Forest Code as revised by the several orders of Government.

3. Government desire that the entire work should be completed within a period of one year and are accordingly pleased to sanction the following establishment costing Rs. 822 per mensem for the purpose:—

	Officer	Pay	Total Rs.
1.	Mr. S. Shamanna, Assistant Comptroller.	400+50 L. A.+80 deputation allowance.	530
2.	One Senior Clerk of the Account Office.	120+20% deputation allowance.	144
3.	Another Senior Clerk of the Account Officer.	80+16 deputation allowance.	96
4.	One Typist and Assistant Clerk ...	40	40
5.	One literate attender ...	12	12
		Grand Total ...	822 per mensem.

4. Heads of Departments and Secretaries to Government in all Departments are requested to co-operate with the Comptroller with a view to facilitate the compilation of this special work by him within the sanctioned period.

5. The extra cost on the special establishment hereby sanctioned, will, during the current year, be met out of the sanctioned grants and necessary provision made in the next year's budget.

M. N. KRISHNA RAO,
Financial Secy. to Govt. in charge.

To—The Comptroller, Mysore Government.
The Secretaries to Government.
The Heads of Departments.

Exd.—C. R.

No. Fl. 3747-96—G. F. 95-17-6, dated 18th January 1918.

No. 5757—R. 483, dated 24th November 1917, from M. N. Krishna Rao, Esq., Comptroller to the Government of His Highness the Maharaja of Mysore; to Rajamantrapravina Dewan Bahadur J. S. Chakravarti, Esq., M.A., F. R. A. S., Secretary to the Government of Mysore, Financial Department.

With reference to your No. Fl. 536, dated 4th August 1917, and in continuation of my No. R. 210, dated 20th October 1917, I have the honour to state that it is now possible to spare Mr. S. Shamanna, Assistant Comptroller, for the work of revising the Codes and Manuals of the Accounts Department, as Mr. Srirangarajan has been set free by the departure of Mr. Datta and as I believe it is the intention of Government to retain him for some time longer for employment in this office. In anticipation of sanction I have directed Mr. Shamanna to take up the special work from the 15th instant and I request that orders placing him on special duty for the purpose may be issued as early as practicable.

2. I note below the volumes which it is proposed to revise or compile and the order in which the work is proposed to be taken up :—

1. The Taluk Treasury Manual.
2. The Mysore Treasury Manual.
3. The Municipal Account Manual.
4. Civil Account Code, Volume I.
5. Public Works Code, Volume I.
6. Public Works Manual.
7. Manual of Accounts in Public Works Divisional Office.
8. Civil Account Code, Volume II.
9. Public Works Code, Volume II.
10. Railway Construction Code.
11. Comptroller's Office Manual.
12. Comptroller's Office Manual, Public Works Audit.
13. Public Works Divisional Inspection Manual.
14. District Treasury Inspection Manual.

3. It will be seen that the volumes which are required for use in other than the Account Office are proposed to be taken up first and the volumes required solely by this office last.

4. I do not propose compiling at present Codes for Railway Open Lines as our Railway Department is still in its infancy and will find it convenient to use British Indian Codes with modifications where necessary. Manuals giving detailed instructions in regard to the work of the Audit Office and the accounts work of the departmental offices of the Railway are under compilation.

5. The compilation of Account Manuals for all the large spending departments and offices is also necessary and I believe that in the Office Manuals that are being compiled for the different departments, chapters on accounts will invariably be included.

6. My idea of the lines on which the several Account Codes and Manuals for Mysore may be compiled is to have a complete Mysore Account Code, covering all matters pertaining to accounts and divided into four volumes relating to (1) General Account Procedure in Government Offices in general, (2) Procedure in Treasuries, (3) Special Procedure in particular departments and offices, (4) Procedure in Audit Office. Each of these in its turn will be split up into a suitable number of parts of convenient size. According to this arrangement Volume I will consist of the matter now contained in Part I of the Civil Account Code, Volume I, and the corresponding portion of the Mysore Treasury Manual and it will contain all matter required by offices in general. This volume will in fact correspond to Part I of the Civil Account Code, Volume I, which alone is supplied to Offices in general (*vide* note in the contents page of the Civil Account Code, Volume I) but will contain more information than the Civil Account Code, Volume I, as it will contain matter now found in the Treasury Manual.

Volume II will consist of Part II of the Civil Account Code, Volume I, the corresponding portion of the Mysore Treasury Manual and the Taluk Treasury Manual and will contain all the information required by Treasuries.

Volume III will include Public Works Code, Volume I, portion of Public Works Manual relating thereto, Manual of Accounts for Public Works Divisions, Forest Accounts, Accounts of Railway Construction Divisions and Sub-Divisions, accounts of the Electrical Department, Municipal Accounts Manual and so on. The several parts of this volume may be used by the several departments concerned. Much of the matter contained in the Public Works Code, Volume I, is of purely departmental interest and has no bearing on accounts. Such matter should properly appear in a manual or code published by the Department. I propose

to eliminate such matter from the proposed compilation, retaining therein only what pertains to accounts or is required by the Account Office. If this view is approved by Government the Public Works Department may be informed accordingly and requested to take steps to compile a departmental publication for purely departmental matters.

Volume IV will include Volume II of the Civil Account Code, Volume II of the Public Works Code and the portion of the Public Works Manual corresponding to it, the portion of Railway Construction Code relating to the audit of Railway Construction Accounts, the Comptroller's Office Manual, Office Manual of the Works Audit Sections, Public Works Divisional Inspection Manual, District Treasury Inspection Manual, etc.

The object of the arrangement proposed is to enable each office to have in one compilation all the rules and orders required for its guidance. The Public Works Code of the Government of India is no longer available and in its absence it is not possible to make use of the Local Public Works Department Manual. The reproduction of the relevant and applicable portions of the Public Works Department Code in the compilations for the guidance of of Divisional Offices and the Audit Office is therefore necessary. A similar arrangement in the case of the Civil Account Code is also desirable to save the necessity of consulting more than one book on the same point.

I propose to use two or three kinds of type to distinguish matter of varying degrees of importance.

7. The work to be done will consist chiefly in revising and rearranging the matter in accordance with orders of Government passed on Mr. Datta's Notes or on other occasions. If need for making any material alterations is found I shall, of course, obtain the sanction of Government to such changes on separate proposals submitted regarding them. Alterations of minor character relating purely to account forms and procedure need not I think be referred to Government. With sanction obtained separately on matters requiring it, it is not necessary to submit the compilations themselves for approval of Government. I think this procedure will also lead to the work being done expeditiously and economically.

8. The minimum establishment that I propose for the work and the cost thereof are as follows:—

	Per mensem Rs.
Deputation allowance to the Officer on Special Duty at 20% of his pay as per Article 55 of the Mysore Service Regulations	80
One Senior Clerk of the Account Office on a pay of Rs. 120 plus a deputation allowance at 20% of his pay	144
One Typist and Assistant Clerk	40
One literate attender	12
Rs. ...	276

If one more senior nand could be allowed the work could be done twice as fast but I find it difficult to spare another clerk.

9. It is difficult to definitely state what time the special work will take. But considering the volume of work to be done and the small establishment proposed, a period of at least twelve months, is in my opinion, necessary for revision and compilation and for getting the matter printed and I beg to suggest that the above establishment may be sanctioned for this period in the first instance from the 15th of this month.

No. FL. 3747-96—G. F. 95-17-6, DATED 18TH JANUARY 1918.

10. I note below the information required in the last para of your letter under reply: —

	Number of edition and date of issue	Date up to which correction slips have been issued
Government of India Codes in use in the Account Office.		
Civil Account Code, Vol. I ...	Seventh edition, reprint corrected up to 18th July 1912, issued in 1913.	16th list, dated 2nd January 1917.
Do II ...	Seventh edition, reprint corrected up to 1st June 1913, issued in 1914.	13th list, dated 1st April 1917.
Public Works Code, Vol. I ...	Nineth edition, corrected up to 31st October 1907, issued in 1908.	Standing Order No. 489, dated 6th June 1917.
Do II ...	Seventh edition, corrected up to 31st October 1907, issued in 1908.	No. 224, dated 2nd December 1916.
Do III ...	Do do	No. 201, dated 12th December 1916.
Mysore Codes and Manuals.		
Public Works Manual ...	First edition, dated 3rd February 1914.	4th July 1917. No. 9, dated 20th October 1917, in the press.
Taluk Treasury Manual ...	Third edition, dated 21st September 1911.	No. 8, dated 8th January 1916.
Mysore Treasury Manual ...	First edition, dated 17th October 1911.	No. 31, dated 16th November 1916.
Office Manual—		
Part I, General Procedure ...	Third edition, dated 14th September 1916, date of print.	No. 8, dated 6th March 1917.
Part II, T. A. D. ...	Third edition 1912 ...	No. 3, dated 19th November 1914.
Part III, Special Audit ...	Third edition, dated 3rd April 1913.	No. 8, dated 12th February 1916.
Part IV, M. A. D. ...	Do do ...	No. 3, dated 27th April 1916.
Part V, Local Audit ...	Third edition, dated 11th April 1913.	No. 2, dated 22nd April 1915.
Part VI, Record Section I ...	Third revised edition, dated 18th October 1916.	No. 13, dated 22nd February 1917.
Do II, III & IV ...	Third edition, 1912 ...	No. 2, dated 3rd December 1914.
Part VII, Appendices ...	Fourth edition, dated 31st August 1914.	No. 11, dated 17th February 1917.
Work Audit.		
Divisional Accounts Manual ...	No such compilations at present.	
Divisional Inspection Manual ...	Do do	
Treasury Inspection Manual ...	Do do	
Municipal Account Manual ...	First edition, dated 5th July 1913.	No. 1, dated 20th July 1914.

G.T-95-17
Sec: b

Revision of Account Codes and Manuals.

Proceedings of the Government of H.H.the Maharaja of Mysore.

R e a d : -

Correspondence ending with letter No.5757/R.483 dated 24th November 1917 from the Comptroller to Government re: the revision of Account Codes and Manuals.

(To be read in extenso).

Order No. Je 8747-96-6 / 4755-17-6

Dated Bangalore 18 January 1918

The proposals of the Comptroller in his letter of 24th November 1917 read above are all well considered, and Government are pleased to approve of them.

2. To the list of existing Codes and Manuals to be incorporated in the new compilation should be included -- the account portion of the Local -- Boards Rules and the Forest Code as revised by the several orders of -- Government.

3. Government desire that the entire work should be completed within a period of one year and are accordingly pleased to sanction the following establishment costing Rs. 212 per for the purpose

	Pay Rs.	Total Rs.
1. Officer - Mr.S.Shamanna Asst.Comptroller	400 +50 L.A. +80 deputation allowance	530
2. One Senior Clerk of the Account Office	120 + 20% deputation allowance	144
3. Another -do-	80 +16 deputation allowance	96
4. One typist and Asst. clerk.	40	40
5. One literate attender.	12	12
Grand Total		Rs. ~~818~~ 822 per mensem.

Subject to approval.
Vide 1st-meeting minutes 14-12-17

4. Heads of Departments and -- Secretaries to Government in all Departments are requested to co-operate with the Comptroller with a view to facilitate the compilation of this special work by him within the sanctioned -- period.

5. The extra cost on the special -- establishment, hereby sanctioned, will, during the current year, be met out of the sanctioned grant and necessary provision made in the next year's budget.

10.1.18

Financial Secretary to Govt.

To
The Comptroller, Mysore Government.
The Secretaries to Government.
The Heads of Departments.

MK.

18/12

20/12